



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY GARRISON, ALASKA
600 RICHARDSON DRIVE #6000
FORT RICHARDSON, ALASKA 99505-6000

APVR-GC-EO (600-20)

NOV 4 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG-AK Open Door Policy (AK-GC Policy #04-01)

1. Reference:

AR 600-20, Army Command Policy, 13 May 2002

2. All military and civilian members of this agency have the opportunity to personally speak with the Commander to present facts, concerns, problems of a personal or professional nature, or other issues that the individual has been unable to resolve at a lower level. This right may not be denied at any subordinate level.

3. All members are encouraged to make full use of the chain of command to resolve problems. Most problems are handled most effectively at the lowest possible level in the chain of command. I highly encourage this means as the first avenue of problem resolving and resolution.

4. Anyone wishing to speak to me should contact my administrative assistant at commercial 907-384-2175 or DSN 384-2175 to schedule an appointment. If requested, the appointment will be recorded as a confidential entry on my daily calendar.

A handwritten signature in black ink, appearing to read "Donna G. Boltz", is positioned above the printed name.

DONNA G. BOLTZ
COL, MP
Commanding

DISTRIBUTION:

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